

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: April 22, 2014

SUBJECT: Inmate Clothing, Bedding and Accessories - Bob Barker Company, Inc.

ACTION REQUESTED

1. Approve Change Order No. 1 to Blanket Purchase Order No. 21026 with Bob Barker Company, Inc. of Fuquay-Varina, NC for various inmate commodities for the County's detention facilities to increase the blanket purchase order amount by \$90,000 resulting in a new maximum amount of \$165,000, funded by the FY2013-14 Sheriff's Office and Probation Department's budgets and authorize the Purchasing Manager to sign the resulting change order.

BACKGROUND

On December 10, 2013, your Board approved the renewal of a blanket purchase order (BPO) awarded from a Lancaster County competitive contract with Bob Barker Company, Inc. of Fuquay-Varina, NC for the purchase of inmate clothing, bedding and related accessories. As a result, Blanket Purchase Order No. 21026 was issued for the period of November 16, 2013 through October 31, 2014 in the maximum amount of \$75,000. The purchase of inmate clothing, bedding and miscellaneous accessories is administered by the Sheriff's Office and the Probation Department.

The Sheriff's Office estimates that an additional \$90,000 will be needed to support additional requirements through October 31, 2014. The requested increase exceeds the Purchasing Manager's signature authority.

Therefore, your Board's approval is required to process a change order to increase the BPO in the amount of \$90,000.

FISCAL IMPACT

Upon your Board's approval, BP021026 will be increased by \$90,000 to a new maximum amount of \$165,000. The Sheriff's Office and Probation Department has advised that these purchases will be funded by the FY2013-14 existing budgets with no additional net County cost.

cc: Judy LaPorte, Administrative Services Manager - Sheriff
Chris Artim, Senior Administrative Services Officer - Probation

